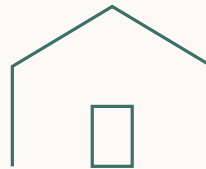
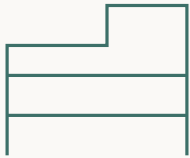


SELF-BUILD · BUILD WITH CONFIDENCE

The Construction Specification Checklist

A practical worksheet to help you track construction against the agreed specification, stage by stage from site set-up to handover.

Use this checklist alongside your designer and contractor to work through each stage of construction in sequence, confirming what has been reviewed, installed and tested as you go.

**PROJECT NAME****SITE ADDRESS****CLIENT****CONTRACTOR****DRAWING REVISION****SPECIFICATION REVISION**

01

1. General Requirements

Work through this checklist alongside your contractor as construction proceeds. Confirm each item as it is reviewed, installed or tested, and use it alongside your specification and drawings, not instead of them.

DOCUMENTATION

- ☐ Drawings reviewed
- ☐ Structural Engineer's drawings reviewed
- ☐ Planning conditions reviewed
- ☐ Building Regulations requirements reviewed
- ☐ Manufacturer's instructions available
- ☐ Construction Phase Plan prepared (where required)

CONTRACTOR RESPONSIBILITIES

- ☐ Verify all dimensions before commencing work
- ☐ Report discrepancies prior to construction
- ☐ Protect existing buildings and services
- ☐ Maintain safe working practices
- ☐ Provide competent supervision
- ☐ Coordinate specialist subcontractors
- ☐ Provide testing and commissioning
- ☐ Maintain an up-to-date construction programme

02

Site preparation and earthworks.

2. SITE PREPARATION

- ☐ Site clearance completed
- ☐ Existing services identified
- ☐ Temporary fencing erected
- ☐ Welfare facilities provided
- ☐ Site signage installed
- ☐ Temporary water supply available
- ☐ Temporary electricity supply available
- ☐ Tree protection installed (where applicable)
- ☐ Site setting out completed

3. EARTHWORKS

- ☐ Topsoil removed and stored
- ☐ Excavations completed
- ☐ Formation inspected
- ☐ Imported fill approved
- ☐ Fill compacted in layers
- ☐ Surplus spoil removed from site

03

Foundations and drainage.

4. FOUNDATIONS

- ☐ Excavations approved by Building Control
- ☐ Foundation concrete placed
- ☐ Reinforcement installed (where required)
- ☐ Foundation levels checked
- ☐ Foundation dimensions verified
- ☐ Concrete cured correctly

5. DRAINAGE — FOUL DRAINAGE

- ☐ Pipework laid to correct falls
- ☐ Inspection chambers installed
- ☐ Bedding completed
- ☐ Connections sealed
- ☐ Drainage pressure/air tested

5. DRAINAGE — SURFACE WATER

- ☐ Soakaway constructed
- ☐ Rainwater drainage installed
- ☐ Surface water connected correctly
- ☐ Attenuation system installed (if required)

04

Ground floor and masonry.

6. GROUND FLOOR CONSTRUCTION

- ☐ Hardcore compacted
- ☐ Blinding completed
- ☐ Damp Proof Membrane installed
- ☐ Radon protection installed (where required)
- ☐ Floor insulation installed
- ☐ Beam and block floor installed (where applicable)
- ☐ Reinforced concrete slab completed (where applicable)
- ☐ Screed laid

7. MASONRY

- ☐ Brickwork completed
- ☐ Blockwork completed
- ☐ Stonework completed (where applicable)
- ☐ Wall ties installed
- ☐ DPC installed
- ☐ Cavity barriers installed
- ☐ Lintels installed
- ☐ Weep vents provided
- ☐ Expansion joints formed

05

Structure and roofing.

8. STRUCTURAL STEELWORK

- ☐ Steelwork installed
- ☐ Bearings checked
- ☐ Protective coatings complete
- ☐ Fire protection applied
- ☐ Bolted connections tightened

9. TIMBER CONSTRUCTION

- ☐ Structural timber graded
- ☐ Timber frame erected
- ☐ Roof trusses installed
- ☐ Engineered floor joists installed
- ☐ Timber treatment completed

10. ROOFING

- ☐ Roof structure complete
- ☐ Roof membrane installed
- ☐ Battens fixed
- ☐ Roof coverings completed
- ☐ Lead flashings installed
- ☐ Ridge system completed
- ☐ Roof ventilation provided
- ☐ Rainwater goods installed

06

Windows, external walls and internal walls.

11. WINDOWS & EXTERNAL DOORS

- ☐ Frames installed square and plumb
- ☐ Glazing completed
- ☐ Safety glazing installed where required
- ☐ Trickle vents fitted
- ☐ Weather seals complete
- ☐ Air sealing completed
- ☐ External sealant applied

12. EXTERNAL WALLS & CLADDING

- ☐ Render board fixed
- ☐ Ventilated cavity maintained
- ☐ Cladding installed
- ☐ Silicone render applied (where applicable)
- ☐ Fire stopping completed

13. INTERNAL WALLS

- ☐ Studwork erected
- ☐ Acoustic insulation installed
- ☐ Services installed
- ☐ Plasterboard fixed
- ☐ Fire-resistant boards installed where required

07

Plastering, joinery and kitchen.

14. PLASTERING

- ☐ Boarding complete
- ☐ Joint reinforcement installed
- ☐ Skim coat applied
- ☐ Finish inspected

15. JOINERY

- ☐ Internal doors fitted
- ☐ Ironmongery fitted
- ☐ Skirting installed
- ☐ Architraves installed
- ☐ Staircase completed
- ☐ Loft access fitted

16. KITCHEN INSTALLATION

- ☐ Kitchen installed to manufacturer's drawings
- ☐ Appliances fitted
- ☐ Worktops installed
- ☐ Splashbacks completed
- ☐ Final adjustments made

08

Bathrooms and services.

17. BATHROOMS

- ☐ Sanitaryware installed
- ☐ Waterproofing completed
- ☐ Tiling completed
- ☐ Sealants applied
- ☐ Extract ventilation installed

18. PLUMBING & HEATING

- ☐ Pipework pressure tested
- ☐ Heating system installed
- ☐ Underfloor heating installed (where applicable)
- ☐ Hot water cylinder installed
- ☐ Heat pump installed (where applicable)
- ☐ Controls commissioned

19. VENTILATION

- ☐ MVHR installed (where applicable)
- ☐ Extract fans installed
- ☐ Background ventilation completed
- ☐ Airflow commissioned

09

Electrical, renewables and finishes.

20. ELECTRICAL INSTALLATION

- ☐ First fix completed
- ☐ Consumer unit installed
- ☐ Second fix completed
- ☐ Smoke alarms installed
- ☐ External lighting installed
- ☐ EV charger installed (where applicable)
- ☐ Electrical Installation Certificate provided

21. RENEWABLE ENERGY

- ☐ Solar PV installed
- ☐ Battery storage installed
- ☐ Inverter commissioned
- ☐ Monitoring system operational

22. INTERNAL FINISHES

- ☐ Decoration completed
- ☐ Floor finishes installed
- ☐ Wall tiling completed
- ☐ Sealants completed
- ☐ Final cleaning completed

10

External works, testing and commissioning.

23. EXTERNAL WORKS

- ☐ Paths completed
- ☐ Driveway completed
- ☐ Patios completed
- ☐ Fencing installed
- ☐ Gates installed
- ☐ Landscaping completed

24. TESTING & COMMISSIONING

- ☐ Electrical certification received
- ☐ Plumbing tested
- ☐ Heating commissioned
- ☐ MVHR balanced
- ☐ Air permeability test completed (where required)
- ☐ Drainage tested
- ☐ Building Control inspections completed

11

25. Handover.

HANDOVER

- ☐ Practical Completion achieved
- ☐ Snagging completed
- ☐ Completion Certificate issued
- ☐ Operating manuals provided
- ☐ Warranties and guarantees provided
- ☐ Test certificates provided
- ☐ As-built information provided
- ☐ Keys handed over
- ☐ Client demonstration completed
- ☐ Final account agreed

12

Final sign-off.

PROJECT NOTES

PREPARED BY

DATE

CONTRACTOR SIGNATURE

CLIENT SIGNATURE

SPECIFICATION REVISION CONFIRMED

DATE AGREED

Houseplansdirect recommendation

Work through this checklist stage by stage alongside your contractor, rather than only at completion. Confirming each item as it happens is far easier than trying to verify it once the next stage of work has covered it up.

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Keep Building With Confidence

This is one of a growing library of free self-build resources from Houseplansdirect. Explore the full collection to support every stage of your project.

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